

**BOARD OF EDUCATION REGULAR MEETING MINUTES (Approved)**

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

**Monday, January 9, 2023 - 7:00 P.M.**

**Present:** Mark Perry, Amy Dalton, Jessie Jones, Robert Halgren, Kevin Leonard, Jennifer Robel, David Hornak,

**Central Office Team Present:** Jessica Cotter, Steve Netzel, Erin Quinlan, Matt Morales, Michael Dunckel, Christine Lopez

**CALL TO ORDER – QUORUM; Pledge of Allegiance, Mission/Vision Statement** – Dr. Hornak called the meeting to order at 7:00 p.m.

**OATH OF OFFICE** – Marisa Anderson, Jessie Jones, Kevin Leonard were all reelected in the November 2022 election. Dr. Hornak administered a ceremonial Oath of Office.

Trustee Perry stated that he has enjoyed serving as president and is ready for the leadership to change hands.

**ELECTION OF PRESIDENT\*** - IT WAS MOVED by Trustee Robel and supported by Trustee Halgren to nominate Amy Dalton to serve as President. Motion carried by unanimous consent.

**ELECTION OF VICE PRESIDENT\*** - IT WAS MOVED by Trustee Anderson and supported by Trustee Leonard to nominate Jennifer Robel to serve as Vice President. Motion carried by unanimous consent.

**ELECTION OF SECRETARY\*** - IT WAS MOVED by Trustee Robel and supported by Trustee Leonard to nominate Jessie Jones to serve as Secretary.

**ELECTION OF TREASURER\*** - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to nominate Mark Perry to serve as Treasurer and to chair the CIC and Finance Committees. Motion carried by unanimous consent.

**CHANGES/ADDITIONS TO THE AGENDA** – There were no changes/additions to the agenda.

**PROGRAM SPOTLIGHT** – Secondary Programs, Lucas Schrauben gave a presentation on the Secondary Programs we offer at HHS during the Committee of the Whole meeting. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent’s Office. Mr. Schrauben brought some students in to share experience.

2019 Grad Carter Vandlen shared that by utilizing the work based programs offered to him at HHS he was exposed to an apprenticeship program and was selected for the Laux Construction Apprenticeship program. He is almost finished with his classes at LCC and has done very well with this program.

Theodore Samuels just got hired to do the LorAnn Oils School to Work Partnership program. He is very excited. He will be helping on the assembly line and doing other things as well. He said they have told him he may also be able to return for a job after the work partnership.

Jaylin Loudon – Local 333 Pre-Apprenticeship Training. He is enjoying it. He did not think it would be something he would be interested in and he really enjoys it. He really likes welding. He is thinking of continuing this path since his experience has been so good. He has been encouraging his friends to consider it too. He has gained great skills that he will be able to use to get gainful employment.

Carson Knapp – He is a senior in the Early College program, participated in Robo Rams for 4 years along with Project Lead the Way and participated in ACE for two years. He loves the hands-on experience in his programs. He plans to apply to Michigan Tech to go for civil engineering or technical engineering after his 13<sup>th</sup> year.

Julia Toomey – DECA President at HHS. They took 20 students to regionals in December and 12 are eligible to move on to State competition soon.

President Dalton asked Julia what she would say to students about this program. She said anyone can be involved in DECA whether you are interested in business or not. It really helps your communications skills. This program is a great opportunity.

Tavion Pulley – He thanked the Board for inviting them and allowing he and the other students to share their programs. He also thanked Mr. Schrauben for his support and inviting them to come and present. He is in the dual enrollment CTE Davenport program and is studying business administration. He is really enjoying the program and the opportunity to figure out what he wants for his future. He is earning college credits and that is amazing.

Adonis Ortiz – HHS Early College graduate. He is now working at Holt Public Schools as an IT intern. He assists with many technical issues across the district. He actually updated all the BOE Chrome Books prior to the meeting.

Dr. Hornak asked if he could make an opening statement. He shared his excitement about the presentation that Mr. Schrauben and the students shared with us this evening. He loved hearing many say that high school is an opportunity to try things out. He highlighted that January is Board appreciation month in the State of Michigan. He thanked our Board for their service. He shared that we deeply care for our staff. He gave an update on paraeducator negotiations. We are currently in fact finding. The District submitted a formal proposal to increase the base pay for all paras. The bargaining unit rejected the proposal. He remains hopeful that we can find common ground soon.

**PUBLIC COMMENT** – There was no public comment.

**CONSENT AGENDA APPROVALS\*** *Note: All matters listed under the Consent Agenda are routine in nature and will be approved by one blanket motion.*

\* Requires Board action

Minutes of the Committee of the Whole Meeting of December 12, 2022\*

Minutes of the Regular Meeting of December 12, 2022\*

Gifts\*

Lou & Harry's of East Lansing – Donation of Food Items for the HHS Pop-Up Pantry (valued at \$500)

Kroger Rewards - \$1,551.07

Matt Nutt – Pay It Forward Lunch Donation - \$100

Approval of Bills Paid\*

IT WAS MOVED by Trustee Halgren and supported by Trustee Anderson to approve the consent agenda items as presented. Motion carried by unanimous support.

## REPORTS

Student Representative Report – Lukas Hartley said that it is exam season. December was a month of students being sick. For many seniors this will be the last exam cycle. He thought it would be helpful to provide a student liaison at the building administration level. He has many students reach out to him with concerns but are concerns that would be most appropriate to be shared with building leadership.

Ja'Nyia was not in attendance due to illness, but asked Lukas to share that she is hearing from many students that the counselors at the main campus are not very responsive and sometimes respond in a negative manner.

Amy Dalton, Chairperson – Monthly Commemorative, Cultural and Celebratory Events – January is School Board Appreciation Month, National Mentoring Month, Poverty in America Awareness Month, Slavery and Human Trafficking Awareness Month, Law Enforcement Appreciation Day, National School Resource Officer Day.

Amy Dalton, Curriculum Committee Update – There was a recent curriculum committee meeting last week. They discussed the District's Sex Ed Advisory Board and the move to adopt an updated curriculum. There was a discussion of Atlas for curriculum materials that will be accessible to students, and families. It will also assist with teachers accessing materials.

Jessie Jones, Chairperson – Policy Updates – 2<sup>nd</sup> Reading and Adoption\*

PO 6108 - Authorization to Use EFT\* - IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the PO 6108 - Authorization to Use EFT as presented. Motion carried by unanimous support.

PO 6460 - Vendor Relations\* - IT WAS MOVED by Trustee Leonard and supported by Trustee Halgren to approve the PO 6460 - Vendor Relations as presented. Motion carried by unanimous support.

PO 6700 – Fair Labor Standards Act (FLSA)\* - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to approve the PO 6700 – Fair Labor Standards Act (FLSA) as presented. Motion carried by unanimous support.

\* Requires Board action

PO 7440.03 – Small Unmanned Aircraft Systems\* - IT WAS MOVED by Trustee Leonard and supported by Trustee Halgren to approve the PO 7440.03 – Small Unmanned Aircraft Systems as presented. Motion carried by unanimous support.

PO 9150 – School Visitors\* - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to approve the PO 9150 School Visitors as presented. Motion carried by unanimous support.

Jennifer Robel, Chairperson – Transportation and Safety Committee

Due Process Hearings – Discipline Recommendation for Student M\* - IT WAS MOVED by Trustee Leonard and supported by Trustee Jones to approve the discipline recommendation for Student M.

Superintendent’s Report – Dr. Hornak provided highlights of his monthly Superintendent’s Report. A copy of the report is on file with the official Board meeting materials located in the Superintendent’s Office. He also shared he has been engaging in one on one meetings with Central Office Staff. And our energy bond rebate for one school was much bigger than anticipated.

President’s Report – President Dalton said she did not prepare anything but wanted to take the opportunity to thank Mark Perry for all his service and expertise. She looks forward to serving in the role as President of the Board and thanked everyone for their continued service and support.

Capital Improvement Committee (CIC) Update – Trustee Perry gave an update on the bond work across the district. Elliott had a wall that buckled. They are waiting on materials to repair it. Still waiting on roofing to be finished. Elliott has two partial classrooms partially finished. The technology, casework, flooring, and the rooms are coming together. Wilcox has experienced a delay. Midway is transforming, especially on the outside. The entry and archway look very nice. The playground equipment finally arrived and will be installed in the spring. Dimondale is now down to two designs to choose from. COVID caused a lot of changes and issues with our bond work. The team continues to work through the issues.

## **WRITTEN PETITIONS AND COMMUNICATIONS**

SRO Report – Deputy Jordan shared highlights from her monthly SRO Report. A copy of the report is on file with the official Board meeting materials located in the Superintendent’s Office.

HHS Softball Overnight/Extended Student Trip Approval\* - IT WAS MOVED by Trustee Jones and supported by Trustee Halgren to approve the HHS Softball Overnight trip as presented. Motion carried by unanimous consent.

## **DISTRICT DELEGATIONS AND PRESENTATIONS**

### **Curriculum Office Update**

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the updated 2023-24 HJH Course Guide as presented. A copy of the HJH Course Guide is on file with the official Board meeting materials located in the Superintendent’s Office.

\* Requires Board action

IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to approve the updated 2023-24 HHS Course Guide as presented. A copy of the HHS Course Guide is on file with the official Board meeting materials located in the Superintendent's Office.

**HR Update** – Erin Quinlan asked if there were any questions about the monthly HR Update report. There were no questions. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

#### **FINANCIAL MATTERS**

**Monthly Financial Packet** – Mike Dunckel gave a quick overview of the monthly financial packet. asked if there were any questions from the Board. There were no questions. A copy of the monthly financial packet is on file with the official Board meeting materials located in the Superintendent's Office.

**Amended Contract for Willow Audio Laboratories\*** - IT WAS MOVED by Trustee Jones and supported by Trustee Robel to approve the amended contract for Willow Audio Laboratories in the amount of \$23, 214. Motion carried by unanimous consent. A copy of the amended contract is on file with the official Board meeting materials located in the Superintendent's Office.

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** – Trustee Halgren said he is schedule to teach on Wednesdays and that will conflict with the ISOA meetings. He wanted to know if someone else wants to pick that up and start attending for the Board.

**ADJOURNMENT\*** - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. Motion carried by unanimous consent. The meeting adjourned at 8:32 p.m.

Respectfully submitted,

Jessie Jones, Secretary

\* Requires Board action