

BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, June 10, 2024 - 5:30 P.M.

Present: Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Marisa Anderson, Robert Halgren, Kevin Leonard, David Hornak

Central Office Team Present: Jessica Cotter, Erin Quinlan, Mike Dunckel, Melissa Stuard, Christine Lopez

CALL TO ORDER – QUORUM – The meeting was called to order at 5:31 p.m.

CHANGES/ADDITIONS TO THE AGENDA – There were no changes/additions to the agenda.

NAMING AND PARTNERSHIP PROPOSAL – Michelle Fulton returned to go over the suggested changes and additional information requested for the HHS Outdoor Classroom proposal.

President Dalton said the Board would like the sign moved away from the road and closer to the water. We will work with facilities to identify a space near the water and cleared from facilities.

The life of the sign with no renewal is what the Board would plan for that for time. She also shared there are fundraising policies that she wanted to be sure are followed going forward. President Dalton shared that the Superintendent's Office will reach out to Ryan in Facilities.

Mrs. Fulton asked if there was a way to reconsider the placement near the water. President Dalton shared that it would be better to have the students using the space to see it.

CLOSED SESSION - IT WAS MOVED by Trustee Jones and supported by Trustee Robel to go into closed session pursuant to MCL 15.268, Section 8(c) of the Open Meetings Act to discuss bargaining unit contract negotiations. Motion carried.

The Board entered closed session at 5:40 p.m.

The Board returned to open session at 5:56 p.m.

SRO REPORT – Deputy Ernst gave highlights of his SRO report. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

CURRICULUM OFFICE PRESENTATION – Jessica Cotter shared a Curriculum Office presentation. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

Trustee Anderson asked if for the new Health Curriculum if the teachers were prepared to handle students identifying that they may be experiencing safety or violence in current relationships. Mrs. Cotter shared

*Requires Board action

that she knows we currently touch on this subject matter in the current course and that the junior high teachers are prepared to support and report appropriately. They are currently working with an outside agency to continue to bring RJ practices into classroom discussions.

President Dalton asked how Mrs. Cotter sees the Wit and Wisdom K-2 ELA program with the LETRS program. Mrs. Cotter shared they will marry very well. The curriculum is more reading based and we will need to incorporate the writing component. She appreciates the flexibility of the program.

She encouraged the Board to look at the student feedback via the link provided in the PowerPoint.

President Dalton said she looks forward to seeing the writing settle out as this moves along. Mrs. Cotter said she loves how many teachers are now are sharing many resources to support the curriculum. For instance, one teacher developed some google forms to support the curriculum and has willingly shared them on the site for all to use.

HR REPORT – Erin Quinlan asked if there were any questions related to her monthly HR Report.

Non-Bargaining Wage Adjustment Discussion – Dr. Quinlan shared information related to the Non-Bargaining Wage Adjustment proposal the Board will be asked to approve during the regular meeting. The teams affected are Food Service, Child Care and Building Safety and Security Teams. A copy of the proposal is on file with the official Board meeting materials located in the Superintendent’s Office.

Trustee Jones is concerned about Food Service and perfect attendance stipend. She is concerned that it would encourage staff members to come in ill, so they do not miss out on the stipend. Evan said he understands the concern.

President Dalton said she is not opposed to an incentive. Mr. Robertson shared that this year he only has one employee who would be eligible and no missed any days. There are many who are out often. He used Transportation’s incentive chart as a template. He could change it to a monthly incentive so they can still work to achieve a monthly stipend for perfect attendance. He feels this would still be very doable. The Board does not want to cause employees to come to work sick.

President Dalton shared that COVID taught us that we want to make sure folks are taking care of themselves. Trustee Jones agreed that she understands the need for an incentive but wants to make sure we are not having employees show up sick to work.

They will change it to employees who have perfect attendance for 30 calendar days, will receive a \$75 incentive pay on the following payday.

Dr. Halgren said he would love to have a report at the end of the school year that shares how the new incentive worked out. Mr. Robertson and Dr. Quinlan will make the adjustment and will plan to report back.

STUDENT SERVICES REPORT – Melissa Stuard shared highlights from her Student Services Report. A copy of the report is on file with the official Board meeting materials located in the Superintendent’s Office.

There was a question about students who have multiple suicide risk protocol reports. Mrs. Stuard walked through that we have a handful of students who have had multiple. Dr. Halgren asked what types of supports we provide in those circumstances. Mrs. Stuard replied that we are working more closely with the students by having our social workers and school counselors do more frequent check-ins, IEP accommodations, connecting families with outside counseling/therapy services.

President Dalton shared how much she enjoys her report. She asked if we produce a year-end report that shares the data she is providing regarding MDRs and also Suicide Risk Protocols (SRPs). She would love to see age range of the students involved with SRPs as that would be very helpful for the Board.

FINANCE PRESENTATION – Mike Dunckel shared part of his Finance Office presentation. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent’s Office.

Evan Robertson also spoke with the Board about hiring a District Chef and they have multiple applications. They will be making fresh from scratch offerings. President Dalton shared that she would love to have the Board come and enjoy a meal in the fall. Mr. Robertson shared he would welcome that.

They also discussed the Food Service Spenddown Plan. They asked Mr. Robertson to provide a picture of where he is proposing the freezer will be placed and they can review and approve at the Special Meeting scheduled for June 27, 2024.

OTHER – There were no other items for discussion.

ADJOURNMENT* - IT WAS MOVED by Trustee Leonard and supported by Trustee Halgren to adjourn the meeting. Motion carried. The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Jessie Jones, Secretary

* Requires Board action