

BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, March 11, 2024 - 5:30 P.M.

Present: Amy Dalton, Jennifer Robel, Jessie Jones, Marisa Anderson, Robert Halgren, Kevin Leonard, David Hornak

Absent: Mark Perry

Central Office Team Present: Jessica Cotter, Erin Quinlan, Mike Dunckel, Christine Lopez

CALL TO ORDER – The meeting was called to order at 5:32 p.m.

CHANGES/ADDITIONS TO THE AGENDA – There were no changes or additions to the agenda

PROPOSALS FOR OVERNIGHT/EXTENDED STUDENT TRIPS – There were several Overnight forms submitted for review this month:

HHS Gymnastics Team Bonding Trip – Jamie Kline was present to share details about the trip request.

HHS Girls Tennis Traverse City Tournament Trip – Mr. Olcheske did not show up. We were told that the first night of spring practice was today and that might have made it difficult to get away. Dr. Hornak asked if the Board had any questions and explained that this an annual trip.

HHS Robotics Team State Championship Trip – Stephen Potter and Bryan Tasior were present to share details about the trip request.

President Dalton shared that she always asks about swimming and see on the form they plan to allow it with chaperones. She asked how many chaperones. Mr. Potter shared they would have 9 chaperones/coaches/parents. Let Christine Lopez know when all the background checks are complete.

BOND PARTNER PRESENTATION – Greg Brand from Granger presented the Series 2 Dimondale Elementary new construction contract recommendations. A copy of the report is on file with the official Board meeting materials located in the Superintendent’s Office.

President Dalton said she did not have any questions about that but does have questions about the punch list at Wilcox Elementary. She is also worried about the lights on all weekend and the cost for that. Greg stated that they were waiting until winter broke. Greg said he would like to share why this is happening. He said it was supposed to be handled by last week. President Dalton said she understands the outside, but there are many inside issues as well such as counters hanging over and not able to open doors. Greg said that he is aware and those will be fixed during spring break. She will check in with the team at Wilcox after break.

EMERGENCY OPERATIONS PLAN (EOP) – Dr. Hornak shared that the confidential EOP has been approved by the Delhi Township and Ingham County Sherriff’s Office and the State requires that the Board also approve. He said that we will hold a meeting with the Transportation & Safety committee to go into more detail with them and then bring it back for approval.

*Requires Board action

HORIZON ELEMENTARY FURNITURE PACKAGE – Mr. Dunckel shared the documentation from GMB regarding the Horizon Elementary furniture purchase from the cooperative bidding contracts. The new furnishings throughout the buildings are scheduled to be installed in July 2024. The intent is to have the rooms ready for use prior to the first day of school in the fall 2024.

President Dalton asked what will be done with the old furniture. She likes the idea of sustainability. She is hopeful we will reach out and try to recycle the furniture and make it available to the classroom teachers as well.

SRO REPORT – Deputy Ernst was on hand to see if the Board had any questions regarding his monthly SRO Report. A copy of the report is on file with the official Board meeting materials located in the Superintendent’s Office.

HR MONTHLY REPORT – Dr. Quinlan asked if the Board had any questions regarding her monthly HR Report. A copy of the report is on file with the official Board meeting materials located in the Superintendent’s Office. She also mentioned that the Personnel and Salary Committee will be meeting soon to discuss the tenure review for this year.

CURRICULUM OFFICE REPORT – Mrs. Cotter presented the Curriculum Office presentation. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent’s Office.

President Dalton asked if the NWEA is more expensive than Aims Web? Mrs. Cotter responded that it is. President Dalton asked if there would there be training for the lower grades who have not used it? Mrs. Cotter responded that there would be training.

MONTHLY FINANCIAL REPORT – Mr. Dunckel asked if the Board had any questions regarding his monthly financial report. A copy of the report is on file with the official Board meeting materials located in the Superintendent’s Office.

Since there was extra time in the meeting, we moved the Building & Grounds Committee update to this agenda. They met to consider the repair to the HHS Track repair. They reviewed the options of an 8 lane or 9 lane track.

SUPERINTENDENT’S REPORT – Dr. Hornak shared highlights from his report. A copy of the report is on file with the official Board meeting materials located in the Superintendent’s Office.

PRESIDENT’S REPORT – March is Reading month, Women’s History Month, Developmental Disabilities Awareness Month, Gender Equality Month, Ramadan, Easter, International Transgender Day of Visibility

OLD BUSINESS – There was no old business.

NEW BUSINESS - There was no new business.

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. Motion carried. The meeting adjourned at 6:33 p.m.

Respectfully submitted,

Jessie Jones, Secretary

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