

**BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)**

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

**Monday, October 16, 2023 - 5:30 P.M.**

**Present:** Amy Dalton, Jessie Jones, Mark Perry, Marisa Anderson, Robert Halgren, Kevin Leonard, David Hornak

Absent: Jennifer Robel

**Central Office Team Present:** Jessica Cotter, Steve Netzel, Erin Quinlan, Mike Dunckel, Christine Lopez

**CALL TO ORDER – QUORUM** – The meeting was called to order at 5:30 p.m.

**CHANGES/ADDITIONS TO THE AGENDA** – There were several items moved from the Regular agenda to this meeting agenda since we had time to cover them.

**PROPOSALS FOR OVERNIGHT/EXTENDED STUDENT TRIPS**

HHS Varsity Softball Spring Trip to Florida – Coach Kim Reichard was on hand to answer questions regarding her request to take the HHS Varsity Softball team to Florida for spring break training and team building.

Ms. Reichard also wanted to share information regarding the HHS Counseling Department. President Dalton asked her to share the documentation and get on the agenda for a future meeting.

HHS Varsity Baseball Spring Trip to Florida – Coach Keith Allen was on hand to answer questions regarding his request to the HHS Varsity Baseball team to Florida for spring break training and team building.

**2022-2023 AUDIT PRESENTATION**

Jeff Staley, Maner Costerisan presented an overview of the 2022-23 Audited financials. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

Mr. Staley shared that they did a detailed overview at the Finance Committee recently.

Mr. Staley gave kudos to Mr. Dunckel and Ms. Regnier for their assistance, professionalism and being so easy to work with on the audit process.

**MIDWAY EARLY LEARNING CENTER FRONT ENTRANCE ENHANCEMENT PROPOSAL** – Trustee Perry requested the opportunity to seek approval from the rest of the Board for a set-aside to enhance the front entrance of Midway Early Learning Center.

Trustee Halgren asked if we could get it in before snow. Trustee Perry said if approved he would have them reach out to contractors and maybe get it done in early spring.

It is cheaper to do something now. It also is something that we need to attract and feel inviting for our parents and community.

### **CENTRAL OFFICE PRESENTATIONS**

HR Monthly Report – Erin Quinlan asked if the Board had any questions regarding her monthly HR Report. A copy of the report is on file with the official Board meeting materials located in the Superintendent’s Office. We are continuing to fill positions. We had an acceptance from a Speech and Language Pathologist today. They continue to work to fill the other open positions.

President Dalton asked if the third-party positions listed in the HR report is teaching positions. She stated they would be anyone not direct hire and for difficult to fill positions. Sunbelt for Speech and Language positions.

Trustee Halgren asked about a sign about bringing back retirees. He asked if HPS is interested in looking at retirees to return and fill tough to fill positions. Dr. Quinlan stated we just have to be careful of the legislation, so we do not mess with their retirement. She is not opposed to doing that and thinks it is a great idea.

Curriculum Office Update –Steve Netzel presented a Curriculum Office update. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent’s Office. We will revisit some of the items that we will ask for public comment in the regular meeting as well.

Finance Update – Mike Dunckel went through the monthly Finance Report. He also highlighted the Sycamore Elementary

SRO Report – Deputy Trent Ernst gave his first SRO since joining HPS in September. A copy of his report is on file with the official Board meeting materials located in the Superintendent’s Office.

President Dalton stated she has heard a lot of great feedback about his interactions with students.

Finance Committee—moved from the regular agenda since we had time.

Trustee Perry stated that we had a million-dollar surplus and already we have a deficit of more than a million dollars. The expenditure hits in the current year. The other big piece is Series 1 to get balanced, the general fund set aside of ^689k. We spent that in July and August. The million looks good in the audit report, but it is already gone.

Superintendent’s Report – moved from the regular agenda since we had time.

Dr. Hornak gave an overview of his report.

We are still looking for 38 team members to join Holt Public. If you know someone looking for employment, please have them look at HPS. We have part- and full-time positions.

Dr. Hornak also shared he has been holding 1:1 with Central Office, building and department leaders across the District. He is enjoying the meetings.

A copy of the Superintendent's Report is on file with the official Board meeting materials located in Superintendent's Office.

Curriculum Meeting Update – moved from the regular agenda since we had time.

President Dalton shared that they recently met and discussed the adoption process for Curriculum. It was a lovely discussion about standards-based grading, conferences, and HHS Personal Finance credits proposal.

President's Report – President Dalton stated that Israel declared war on Hamas after an attack. We are aware there may be many in our learning community that are affected, and our thoughts are with them. October has several important dates: National Principal's Month, LGBTQ+ History Month, Dyslexia Awareness Month, National Down Syndrome Day, Polish and Filipino American Heritage Month. ADHD Awareness Day, and Hispanic Heritage Month continues through mid-October.

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** – There was no new business.

**ADJOURNMENT\*** - IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to adjourn the meeting. Motion carried. The meeting adjourned at 6:56 p.m.

Respectfully submitted,

Jessie Jones, Secretary

\* Requires Board action