

BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, September 12, 2022 - 5:30 P.M.

Present: Mark Perry, Amy Dalton, Jessie Jones, Robert Halgren, Marisa Anderson, Kevin Leonard, Jennifer Robel, David Hornak,

Central Office Team Present: Jessica Cotter, Steve Netzel, Erin Quinlan, Matt Morales, Mike Dunckel, Christine Lopez

CALL TO ORDER – QUORUM – The meeting was called to order at 5:30 p.m.

CHANGES/ADDITIONS TO THE AGENDA – There was a change to item 3. Student Mental Health E3 Grant. This has been tabled until the October 3, 2022 meeting.

CURRICULUM OFFICE – HHS COURSE GUIDE UPDATE – Jessica Cotter gave an update on the request to approve a course name change in the Holt High School Course Guide. The proposal is to change Men of Holt to Vox Camerata.

HR PRESENTATION – Erin Quinlan gave a presentation on Letter of Agreement with Custodial/Maintenance Local No. 243 and the proposed title and position adjustments before the Board for approval in the regular meeting. A copy of the presentation documentation is on file with the official Board meeting materials located in the Superintendent’s Office. There is difficulty in finding a suitable fit for the Transportation Department Administrative Assistant. They are hoping that by making the name change it will help us widen the pool. The other change will be to add a GSRP Coordinator position to support the program. It is funded through the grant.

President Perry asked if the position will be required to be certified to drive the bus. The answer is yes that is part of the requirement of the position. President Perry stated that he has concerns that the person would then be out on the road. Mike Dunckel stated that we would rather have the assistant supervisor on the road than the supervisor. We need her to be in the office, recruiting, mentoring, organizing the department. The plan is to fully staff the drivers, and, in an emergency, the assistant supervisor would drive.

Erin Quinlan also updated the Board that Fidelity has been providing the dependent care and FSA plans and the 125 plans. They are not doing a good job and there have been issues with them providing accurate invoicing for services. They are looking for other vendors.

Trustee Robel asked with the opening of Registry of Educational Personnel (REP) on September 1 if Holt Public has entered everything. Dr. Quinlan stated that everything will be entered by the deadline. However, all certificates and permits are up to date in Michigan Online Educator Certification System (MOECS).

*Requires Board action

FINANCE PRESENTATION

Athletic Carryover Adjustment Discussion – Mike Dunckel updated the Board on a correction to the Athletic Carryover Adjustment he presented to the Board last month for approval. The Board will be asked to approve this adjustment in the regular meeting. A copy of the supporting documentation is on file with the official Board meeting material located in the Superintendent’s Office. The total carryover amount will now be \$101,571 total.

President Perry asked if the line items that carryover are staying with the line item it was in last year? Mike stated that they asked that it all be carried over so they could offset some of the Booster payouts. The funds will be used to do reconditioning, safety equipment and all came from suggestions of the coaches.

President Perry stated that it is confusing that they requested \$300,000 for the general fund budget and then do not spend it, it appears they do not need it. Mike stated it is his understanding that the need exists, and it will offset what the Booster programs have been spending. He thinks when they have a carryover that they designate what the money will be spent on specifically. It is optically not a good look to not spend a third of their budget and then state they need to carry it over.

Trustee Anderson asked if we know exactly what is spent in athletics by grade level and sport. Mike stated we do have that information and he can share it.

Trustee Robel stated she is concerned that the money they are budgeted, and they do not spend all of it, that then the money is pulled into a general bucket for athletics. She is hearing from coaches they get allocated money for line items, such as uniforms. Then were told by Athletics there is no money to purchase the uniforms so the money they have left over is placed in a general athletic bucket and then carried over but not given back to the program it was pulled from. There is a real concern about equity.

Dr. Hornak said he feels we have underfunded athletics but has stated the focus will be on safety equipment needs. Not on items like matching bags.

CIC UPDATE – Series 1 the bond partners worked through the summer to get the scheduled work done but we did not get as far as we planned. Midway is the worst of it. The playgrounds are not finished and not able to be utilized. There is some finger pointing going on. Granger will be installing artificial turf so students will have a place to play. It is not ideal as the equipment is not there. The students are getting outside time, but the equipment is backordered and will be installed. The snow fence was installed last week at Wilcox and students were able to get outside last Friday. The dumpster at Elliott has not yet been moved as it must be placed on a slab. The bond partners are working on getting the slab done asap. They have identified where they will be moved and now must get the slab prepared. We have some issues we are working through and the Bond partners have state they will get it corrected.

Trustee Dalton stated she is concerned that building budgets may be impacted because the bond team has not met their deadlines to get the outside equipment there. Dr. Hornak stated he encouraged the principals to get balls, jump ropes, hula-hoops, etc., to provide activity. Trustee Dalton said maybe the bond partners should pay for that.

* Requires Board action

Dr. Hornak stated that the elongated parent drop-off seems to be working well at Wilcox.

On Series 2 – Dimondale and Horizon. They have been dealing with the overrun of the budget. There is some mechanical work that can be put off that will help us offset the overage. The balance will be for the gymnasium and they will need to reduce the footprints of those gyms. Granger and GMB will be getting together to work on the budget issues.

ISOA Meeting Update – the ISOA met last week. The MASB representative was there to update the team on state ballot initiatives such as the resolution opposing LET MI Kids Learn ballot initiative which would allow public dollars to be used for private schools.

CLOSED SESSION*

IT WAS MOVED by Trustee Jones and supported by Trustee Robel to go into closed session pursuant to MCL 15.268, Section 8(c) of the Open Meetings Act to discuss bargaining unit contract negotiations.

Roll Call:

Trustee Robel – Yes

Trustee Leonard – Yes

Trustee Anderson – Yes

Trustee Halgren – Yes

Trustee Jones – Yes

Trustee Dalton – Yes

Trustee Perry – Yes

Motion carried. The Board entered closed session at 6:19 p.m.

IT WAS MOVED by Trustee and supported by Trustee to return to open session. Motion carried by unanimous consent. The Board entered open session at 6:42 p.m.

With extra time remaining, we moved the Superintendent’s Report to COW – Dr. Hornak shared highlights from his monthly report. He also shared that we held another Behavior, Discipline and Policy Summit 2.0 via a webinar on August 12. In addition, he shared five data points that we will share back out to our learning community that include: The daily percentage attendance rate. Percent of all students suspended vs. not suspended at HPS. The number of restorative circles in the first 90 days of school. Percentage of students referred three or fewer times. He also shared there are still supply chain issues that we are dealing with. We received a \$5,000 donation for our Pay It Forward Negative Lunch Account fund. There are 36 vacancies. Only a few of those are teaching position. We have enrolled over 700 new students.

SRO Report was moved to the COW agenda – Deputy Jordan gave her update on her monthly SRO report. A copy of the report is on file with the official Board meeting materials located in the Superintendent’s Office.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business

* Requires Board action

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to adjourn the meeting. Motion carried by unanimous consent. The meeting adjourned at 6:55 p.m.

Respectfully submitted,

Jessie Jones, Secretary

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